# Holland & Hart



#### **INDUSTRIES**

Healthcare Mining Oil and Gas

### EDUCATION

Laramie County Community College, Legal Assistant Degree, 1993 With Honors

Certified Paralegal (CP), 1999

## Michelle McCallum, C.P.

Paralegal

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Michelle McCallum provides substantial litigation support in preparation for deposition, mediation, hearing, and trial.

She assists in the representation of both plaintiffs and defendants in employment and labor, construction, personal injury, oil and gas, mining, class actions, and commercial cases. Her previous experience involved work at both the federal and state levels and includes two years at the U.S. Attorney's office (Wyoming) and six years at general practice law firms.

Since 1993, Michelle has been a litigation paralegal at Holland & Hart.

### **EXPERIENCE**

- Case and document organization, management, analysis and strategy
- All phases of discovery, including drafting requests and responses, database management, fact and expert witness, deposition preparation
- All phases of arbitration, administrative hearing, and trial preparation

## **PROFESSIONAL AND CIVIC AFFILIATIONS**

National Association of Legal Assistants – The Paralegal Association, 1999