



## Cyndy Arnold

Paralegal

5441 Kietzke Lane, Suite 200, Reno, NV 89511

P 775.327.3006

[carnold@hollandhart.com](mailto:carnold@hollandhart.com)

**Cyndy Arnold is a paralegal with more than thirty years of legal experience and a current focus on bankruptcy and business litigation.**

Prior to joining Holland & Hart, she served as a litigation paralegal at another Nevada law firm and worked for more than 10 years in the Pershing County District Attorney's office.

### PRACTICES

Finance

### EDUCATION

University of Nevada, Reno

National Association of Legal Assistants,  
Certified Legal Assistant, 1997

### EXPERIENCE

#### Litigation

- Complex litigation case and document management
- Deposition, mediation/arbitration, and trial preparation
- Preparation of pleadings, motions, and discovery requests and responses
- Analysis of documents to ascertain privilege and/or responsiveness
- Deposition and records summarization
- Collection of judgments including locating assets
- General legal research

#### Bankruptcy

- Preparation of pleadings, motions, and proofs of claims
- Monitoring cases
- Attend hearings and 341 meeting of creditors
- Adversary proceedings case and document management
- General legal research