



Suzanne Coffman

Paralegal

555 17th Street, Suite 3200, Denver, CO 80202

P 303.295.8127

secoffman@hollandhart.com

Suzanne Coffman has over 20 years of litigation experience and is a paralegal with the firm's Trust and Estate Litigation Practice Group, formerly Fiduciary Solutions.

PRACTICES

Tax and Benefits
Trust and Estate Litigation
Private Client
Estate Planning, Trust Administration,
and Wealth Transfer

EDUCATION

University of Colorado at Denver,
Paralegal Certificate, 2011

University of Colorado at Denver, 1993-
1997
International Business Studies

Suzanne is highly experienced in all phases of litigation in both state and federal courts. Before joining Holland & Hart, Suzanne was a paralegal at a small Denver law firm where she provided litigation support in the areas of commercial law and criminal defense.

Suzanne's background also includes experience in the areas of insurance defense, and construction and employment litigation.

EXPERIENCE

- Document management including collection, retention, review, and analysis for production and privilege
- Prepare and maintain privilege logs
- Draft pleadings, disclosures and discovery
- Responsible for maintaining case dockets
- Deposition, hearing and trial preparation and support
- Support attorneys who practice in multiple states including Colorado, Utah and Wyoming

PROFESSIONAL AND CIVIC AFFILIATIONS

- Colorado Association of Litigation Support Professionals, Member
- Rocky Mountain Paralegal Association, Member
- National Federation of Paralegal Studies, Member