



## Suzanne Coffman

Paralegal

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**Suzanne Coffman has over 20 years of litigation experience and is a paralegal with the firm's Trust and Estate Litigation Practice Group, formerly Fiduciary Solutions.**

Suzanne is highly experienced in all phases of litigation in both state and federal courts. Before joining Holland & Hart, Suzanne was a paralegal at a small Denver law firm where she provided litigation support in the areas of commercial law and criminal defense.

Suzanne's background also includes experience in the areas of insurance defense, and construction and employment litigation.

### PRACTICES

Tax and Benefits  
Trust and Estate Litigation  
Private Client  
Estate Planning, Trust Administration,  
and Wealth Transfer

### EDUCATION

University of Colorado at Denver,  
Paralegal Certificate, 2011  
  
University of Colorado at Denver, 1993-  
1997  
International Business Studies

### EXPERIENCE

- Document management including collection, retention, review, and analysis for production and privilege
- Prepare and maintain privilege logs
- Draft pleadings, disclosures and discovery
- Responsible for maintaining case dockets
- Deposition, hearing and trial preparation and support
- Support attorneys who practice in multiple states including Colorado, Utah and Wyoming

### PROFESSIONAL AND CIVIC AFFILIATIONS

- Colorado Association of Litigation Support Professionals, Member
- Rocky Mountain Paralegal Association, Member
- National Federation of Paralegal Studies, Member